Metropolitan Chicago Synod, ELCA

Fiscal Year 2008

Volunteer Expense Voucher

_____

(Council, Team, Committee, Strategy, Other)

I herewith submit my authorized expenses as listed below:

_____	_____	_____
(Committee or Task Force)	**(Activity)**	**(Date)**

Individual or Vendor: _____

(Please Type or Print)

Mail To (if different): _____

(Please Type or Print)

Address: _____

(Street or P.O. Box)

_____

(City) **(State)** **(Zip Code)**

Auto Mileage _____ miles at 14 cents per mile		$ _____
Tolls, Parking, etc.	_____	$ _____
Other Transportation	_____	$ _____
Food Purchases	_____	$ _____
Other Expenses **(Specify)**	_____	$ _____
	_____	$ _____
	_____	$ _____
	Total Expenses	$ _____

Approval (if necessary) _____

*** Note -** This voucher will be returned for any expenses totaling more than $50.00, if receipts are not attached.

Remit to: **Steven Homberg**
Metropolitan Chicago Synod
1420 W. Dickens Avenue
Chicago, IL 60614-3004